



MEMBER RENEWAL

INSTRUCTIONS

STEP 1

Go to the Ipswich Vigoro homepage and select **Registration** from the top menu or go to <https://www.ipswichvigoro.com.au/registration/>

Read the information carefully

Select **RETURNING MEMBER** if you have registered with IVA in either of the last two seasons (2021/2022 OR 2022/2023)

*If you are a **NEW MEMBER** or **DID NOT PLAY THE 2021/2022 or 2022/2023 seasons**, refer to the **NEW MEMBER REGISTRATION** instructions instead to complete your registration.*

Enter your First Name, Last Name, Date of Birth, Gender and Club

Select **NEXT STEP**

The screenshot shows a registration form with the following fields and options:

- First name*** and **Last name***: Text input fields.
- Date of birth***: Three dropdown menus for day (1), month (January), and year (2022).
- Gender identity***: Radio buttons for Male, Female, Non-Binary, and Differently identify.
- Club***: A dropdown menu with the text "Select club...".
- Next step**: A green button at the bottom.

STEP 2

The screenshot shows a screen titled "Select a membership type" with five options:

- Charity Day Registration**: \$0.00. Registration for players playing in a Charity Day (non-fixtures) competition ONLY.
- IVA Life Member/Executive Registration**: \$0.00. Registration for IVA Life Members and Executive ONLY.
- Non-Playing Social Members and Volunteers**: \$10.00. Regular non-playing supporters - including volunteers (e.g. coaches, scorers). Includes Insurance coverage.
- Senior - Returning Player**: \$65.00. Registration for returning players in Senior Divisions (Division 1 or Division 2) played on Saturday afternoons. Includes Player Insurance. EARLYBIRD RATE \$65 until 9th October 2022!
- Senior CASUAL Player**: \$10.00. Registering for non-regular Casual Players (Insurance Only). NOTE: a \$10 per game casual registration fee is payable to your club for each game you play. FULL REGISTRATION is required when you play your 5th game of the season.

A green **Next step** button is at the bottom.

If your details match with your member record from last year, you'll progress to the next page.

Select your registration type from the provided options, then select **NEXT STEP**.

You'll be shown your membership purchase details to confirm, select **NEXT STEP** again.

STEP 3

Review your personal details and registration questions and update/correct them as necessary. Ensure to **CONFIRM** your email address.

Select **NEXT STEP**

You must agree to the Terms of Registration and confirm you are not a robot. Once done, select **NEXT STEP**.

If successful, you will be taken to a confirmation page which will show your invoice details for payment.

PAYMENT OF REGO

Payment online via PayPal * Fees Apply*

Open the registration email sent to you from Ipswich Vigoro and select **View Invoice and Pay**. Click on the **PayPal** link and follow the steps to pay. **NOTE:** PayPal fees will be added to your total.

Fee free options include:

Direct Deposit to the IVA bank account

Open the registration email sent to you from Ipswich Vigoro and select **View Invoice and Pay**. Select **Download to download your invoice**. The IVA bank account details are located on the invoice.

Cash or Cheque must be paid to your club representatives who will collect and forward to IVA.